

# JMJ COLLEGE FOR WOMEN (A), TENALI

## IQAC Meeting Notice

30-05-2020

Dear Madam,

The online IQAC meeting will be held on **2<sup>nd</sup> June, 2020** in the ZOOM App at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

### Agenda:

1. Plan of action for the academic year 2020-21
2. Organizing Webinars & FDPs on quality enhancement by departments
3. Preparation of Academic Calendar
4. Preparation for AQAR 2019-20
5. Academic Council and Governing Board meetings
6. Any other matter with the permission of the Chairperson

*M. Aruna*  
Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 2<sup>nd</sup> June, 2020**

The IQAC meeting was held on 2<sup>nd</sup> June, 2020 in the ZOOM App at 3.30 P.M to discuss the following agenda;

**Agenda:**

1. Plan of action for the academic year 2020-21
2. Organizing Webinars & FDPs on quality enhancement by departments
3. Preparation of Academic Calendar
4. Preparation for AQAR 2019-2020
5. Academic Council and Governing Board meetings
6. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member, Teaching Staff	
5	Ms C.M. Anitha	Member, Teaching Staff	
6	Dr.S.Uma maheswari	Member, Teaching Staff	
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	
8	Ms. B. Mary Kumari	Member, Teaching Staff	
9	Dr. N. Vimala Devi	Member, Teaching Staff	
10	Dr. R. Naga Jyothi	Member, Teaching Staff	
11	Dr.Sr. Theresamma Gade	Member from Management	
12	Sr. P.Aruna Rani	Member from Management	
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	
18	Ms.M. Aruna	IQAC Co-coordinator	

The Chairperson welcomed the members for the meeting and asked IQAC members to study the suggestions given by various bodies and to prepare Institutional plan for the academic year 2020-21. The IQAC Coordinator asked the members to collect departmental action plan through IQAC mail.

It was decided to organize International and National Level webinars on **Quality Enhancement and Faculty Development Programmes** by the following departments under the guidance of Internal Quality Assurance Cell (IQAC). Department of English on 6<sup>th</sup> June 2020, Departments of Zoology, Chemistry and Telugu from 10<sup>th</sup> to 12<sup>th</sup> June 2020, Department of Physics and Home Science on 15<sup>th</sup> June 2020, Department of Computer Science on 19<sup>th</sup> June 2020, Department of Mathematics on 22<sup>nd</sup> June 2020, Department of Physical Education on 24<sup>th</sup> June 2020, Department of History on 25<sup>th</sup> June 2020 and Department of Political Science on 26<sup>th</sup> June 2020.

It was decided to prepare the Academic Calendar by IQAC members by the end of July. Chairperson instructed the members to upload the activities to prepare for AQAR 2019-20 by the first week of July, 2021. It was decided to conduct Academic Council Meeting on 17<sup>th</sup> June 2020 and Autonomous Governing Board meeting on 1<sup>st</sup> July 2020. The meeting came to an end by 4.30 P. M.

*M. Aruna*

Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)  
TENALI**

*S. S. Shiny K. P.*  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202**

# JMJ COLLEGE FOR WOMEN (A), TENALI

## IQAC Meeting Notice

03-07-2020

Dear Madam,

The online IQAC meeting will be held on 6<sup>th</sup> July, 2020 in the ZOOM App at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

### Agenda:

1. Organizing online Quiz competitions
2. Workshop on Internship
3. Online time table preparation
4. To review the progress of each Criterion of AQAR 2019-20.
5. Review of the Institutional plan and activities related to JPIC/LS/SDGS
6. Taking MOUs from Industries and colleges.
7. Faculty forum lectures
8. Video lessons
9. Any other matter with the permission of the Chairperson

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 6<sup>th</sup> July, 2020**

The IQAC meeting was held on 6<sup>th</sup> July, 2020 in the ZOOM App at 3.30 P.M to discuss the following agenda;

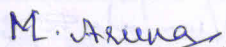
**Agenda:**

1. Organizing online Quiz competitions
2. Workshop on Internship
3. Online time table preparation
4. To review the progress of each Criterion of AQAR 2019-20.
5. Review of the Institutional plan and activities related to JPIC/LS/SDGS
6. Taking MOUs from Industries and colleges.
7. Faculty forum lectures
8. Video lessons
9. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member, Teaching Staff	
5	Ms C.M. Anitha	Member, Teaching Staff	
6	Dr.S.Uma maheswari	Member, Teaching Staff	
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	
8	Ms. B. Mary Kumari	Member, Teaching Staff	
9	Dr. N. Vimala Devi	Member, Teaching Staff	
10	Dr. R. Naga Jyothi	Member, Teaching Staff	
11	Dr.Sr. Theresamma Gade	Member from Management	
12	Sr. P.Aruna Rani	Member from Management	
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	
18	Ms.M. Aruna	IQAC Co-coordinator	

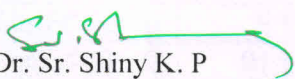
The Chairperson welcomed the members for the meeting. IQAC Co-ordinator presented the minutes of the previous IQAC meeting. The members discussed and decided to organize online Quiz competitions by the Department of Library Science on 1<sup>st</sup> August, 2020 and the Department of Chemistry on 3<sup>rd</sup> August, 2020. It was decided to conduct an online training workshop on **Managing a Quality Industrial Internship Programme** for the staff on 27<sup>th</sup> August, 2020 through Zoom App. Prof.M.Rama Krishna, HoD of ALECE, Andhra Loyola Institute of Engineering & Technology was the resource person. The Chairperson instructed the members along with Head of the Departments to prepare online Time Table for III and V semesters and also guided the members to prepare AQAR as per the criteria by collecting the data from departments. Chairperson asked the members to review the institutional plan and suggested to conduct activities related to JPIC/ LS/ SDGS by all departments. The Co-ordinator suggested taking MOU's and linkages from Industries and reputed colleges on stamp paper by every department for projects, curriculum designing, certificate courses, placements etc. It was decided to organize Faculty Forum lecture by the departments as per the calendar. Principal instructed the Aided Lecturers to prepare video lessons and upload them in CCE Website. The meeting came to an end at 4.30 P.M



Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)  
TENALI**

  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202**

# JMJ COLLEGE FOR WOMEN (A), TENALI

## IQAC Meeting Notice

28-08-2020

Dear Madam,

The online IQAC meeting will be held on 1<sup>st</sup> September, 2020 in the ZOOM App at 3. P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

### Agenda:

1. National and State level online competitions
2. National Workshop by IQAC (Faculty enrichment program)
3. Retirement function of Mrs.K.Prameela
4. Planning for extension activities
5. Any other matter with the permission of the Chairperson

*M. Aruna*  
Ms.M.Aruna  
IQAC Coordinator  
**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
TENALI

# JMJ COLLEGE FOR WOMEN (A), TENALI

## IQAC Meeting Notice

28-08-2020

Dear Madam,

The online IQAC meeting will be held on 1<sup>st</sup> September, 2020 in the ZOOM App at 3. P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

### Agenda:

1. National and State level online competitions
2. National Workshop by IQAC (Faculty enrichment program)
3. Retirement function of Mrs.K.Prameela
4. Planning for extension activities
5. Any other matter with the permission of the Chairperson

*M. Aruna*  
Ms.M.Aruna  
IQAC Coordinator  
**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
TENALI



**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 1<sup>st</sup> September, 2020**

The IQAC meeting was held on 1<sup>st</sup> September, 2020 in the ZOOM App at 3 P.M to discuss the following agenda;

**Agenda:**

1. National and State level online competitions
2. National Workshop by IQAC (Faculty enrichment program)
3. Retirement function of Mrs.K.Prameela
4. Planning for extension activities
5. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	<i>Dr. Shiny K.P.</i>
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	<i>K. Mary Nirmala</i>
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	<i>N. Ignatius Mary</i>
4	Ms. P. Hemalatha	Member, Teaching Staff	<i>P. Hemalatha</i>
5	Ms C.M. Anitha	Member, Teaching Staff	<i>C.M. Anitha</i>
6	Dr.S.Uma maheswari	Member, Teaching Staff	<i>Dr. Uma Maheswari</i>
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	<i>K. Nirmala Jyothi</i>
8	Ms. B. Mary Kumari	Member, Teaching Staff	<i>B. Mary Kumari</i>
9	Dr. N. Vimala Devi	Member, Teaching Staff	<i>N. Vimala Devi</i>
10	Dr. R. Naga Jyothi	Member, Teaching Staff	<i>R. Naga Jyothi</i>
11	Dr.Sr. Theresamma Gade	Member from Management	<i>Dr. Theresamma Gade</i>
12	Sr. P.Aruna Rani	Member from Management	<i>Sr. Aruna Rani</i>
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	<i>K. Sambasiva Rao</i>
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	<i>T. Swarupa Rani</i>
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	<i>Ch. Sirisha</i>
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	<i>Sk. Rizmi</i>
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	<i>Dr. S. Sivaramakrishna</i>
18	Ms.M. Aruna	IQAC Co-coordinator	<i>M. Aruna</i>

TENALI - 855 505

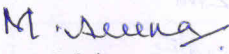
J.M.J. College for Women (Autonomous)  
 TENALI  
 TENALI

The Chairperson welcomed the members for the meeting. The members reviewed the previous IQAC meeting. The Heads of the departments presented the report of conducting various National and State Level online competitions to improve the skills of the student community during lockdown.

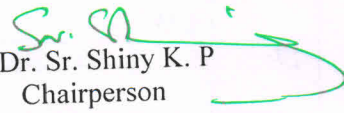
The following departments conducted the online competitions;

1. Department of Computer Science organized State level online Poster Presentation competition on **Win the COVID-19 Battle – Working together** on 02.09.2020.
2. NSS Committee conducted National Level Essay writing competition on **Healthy Living; Pollution Free India** on 03-09-2020.
3. Department of Mathematics organized State Level online Power Point Presentation competition on **Chronological Data of Mathematics** on 6<sup>th</sup> September 2020.
4. Youth Red Cross conducted National Level Free Verse competition on **Bharatha Yuvatha - Pragathi Bhavitha** on 09.09.2020.
5. Women Empowerment Cell conducted National Level Poster Making Competition on **Gender Quality** on 15.09.2020
6. Department of Botany conducted an online State level Poster Presentation competition on the theme **Impact of COVID-19 on Pollution & Climate change** on 17.09.2020.
7. Department of Zoology conducted State Level Essay writing competition on **My life Journey during COVID-19 lockdown** (కరోనావైరస్ - 19 లాక్డౌన్ డౌన్ సమయములో నా జీవనయానం) on 18.09.2020
8. Department of English conducted National level online competition on **Creative Short Story writing competition** on 20<sup>th</sup> September for UG & PG students.

The members decided to organize National workshop i.e. Faculty Enrichment Programme by IQAC on National Education Policy 2020. The senior faculty members of our JMJ College were the resource persons. It was decided to celebrate the retirement function of Ms.K.Prameela on 1<sup>st</sup> October 2020. The IQAC decided to inform the departments to carry out extension activities in the neighboring villages. The meeting came to an end at 4.20 P.M

  
Ms.M.Aruna  
IQAC Coordinator

J.M.J. College for Women (Autonomous)  
J.M.J. College for Women (Autonomous)  
TENALI

  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**  
J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202

# JMJ COLLEGE FOR WOMEN (A), TENALI

## IQAC Meeting Notice

01-10-2020

Dear Madam,

The online IQAC meeting will be held on **6<sup>th</sup> October, 2020** in the ZOOM App at 2.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

### Agenda:

1. Re-constituting the IQAC
2. BOS , Academic council and Governing Board meeting
3. Review of departmental and committee activities.
4. Conduct of I mid Examination and online mid exams from 24<sup>th</sup> to 26<sup>th</sup> November.
5. Training on Google class room
6. Paper publications
7. Any other matter with the permission of the Chairperson

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.J.M.J. College for Women (Autonomous)**

TENALI

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 6<sup>th</sup> October, 2020**

The IQAC meeting was held on 6<sup>th</sup> October, 2020 in the ZOOM App at 2.30 P.M to discuss the following agenda;

**Agenda:**

1. Re-constituting the IQAC
2. BOS , Academic council and Governing Board meeting
3. Review of departmental and committee activities.
4. Conduct of I mid Examination and online mid exams from 24<sup>th</sup> to 26<sup>th</sup> November.
5. Training on Google class room
6. Paper publications
7. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member, Teaching Staff	
5	Ms C.M. Anitha	Member, Teaching Staff	
6	Dr.S.Uma maheswari	Member, Teaching Staff	
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	
8	Ms. B. Mary Kumari	Member, Teaching Staff	
9	Dr. N. Vimala Devi	Member, Teaching Staff	
10	Dr. R. Naga Jyothi	Member, Teaching Staff	
11	Dr.Sr. Theresamma Gade	Member from Management	
12	Sr. P.Aruna Rani	Member from Management	
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St.Joseph's College of education for Women, Guntur	
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	
18	Ms.M. Aruna	IQAC Co-coordinator	

The Chairperson welcomed the members for the meeting. IQAC Coordinator presented the minutes of the previous IQAC meeting. The members approved the nomination of the following members for IQAC namely Sr.Aruna Rani, the new Vice-Principal, Ms. B. Mary Kumari, Dept. of Telugu, Dr. N. Vimala Devi, Dept. of English, Ms. V. Sumalatha, Lect.in Chemistry, Ms. B. Bharathi, Lect.in Mathematics and Dr. R.Poornima, Lect.in Political Science and two new student representatives Ms. Ch. Sirisha, III B.Com. Comp and Ms. Sk. Rizmi, III B.Sc. CBZ. It was decided to conduct Board of Studies meetings from 16<sup>th</sup> to 29<sup>th</sup> October, 2020 by all Departments. Academic Council meeting was held on on 3<sup>rd</sup> December, 2020 and Autonomous Governing Board meeting was held on 10<sup>th</sup> December, 2020. IQAC Coordinator assigned the responsibilities to the members to visit and evaluate the Departmental and Committee activities from time to time. The Google Class room training for the staff would be conducted on 16<sup>th</sup> October, 2020. Chairperson instructed the IQAC members to encourage the staff to publish quality papers in Web of Science or Scopus. The meeting came to an end at 3.30 P.M

*M. Aruna*

Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

*Sr. S*

Dr. Sr. Shiny K. P  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**

**TENALI - 522 202**

# JMJ COLLEGE FOR WOMEN (A), TENALI

## IQAC Meeting Notice

30-10-2020

Dear Madam,

The IQAC meeting will be held on **2<sup>nd</sup> November, 2020** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

### Agenda:

1. MCQs, True or False & match the following
2. Preparing Video lessons
3. B.Sc Agriculture, BBA & B.Sc Clinical Nutrition
4. Taking feedback on online classes from students
5. Registrations for MOOCS
6. Jan Andolan Campaign
7. Any other matter with the permission of the Chairperson

*M. Aruna*  
Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 2<sup>nd</sup> November, 2020**

The IQAC meeting was held on 2<sup>nd</sup> November, 2020 in the ZOOM App at 3 P.M to discuss the following agenda;

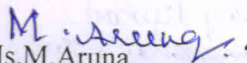
**Agenda:**

1. MCQs, True or False & Match the following questions
2. Preparing Video lessons
3. B.Sc Agriculture, BBA & B.Sc Clinical Nutrition
4. Taking feedback on online classes from students
5. Registrations for MOOCS
6. Jan Andolan Campaign
7. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	<i>Sr. Shiny K.P.</i>
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	<i>K. Mary Nirmala</i>
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	<i>N. Ignatius Mary</i>
4	Ms. P. Hemalatha	Member, Teaching Staff	<i>P. Hemalatha</i>
5	Ms C.M. Anitha	Member, Teaching Staff	<i>C.M. Anitha</i>
6	Dr.S.Uma maheswari	Member, Teaching Staff	<i>Dr. Uma Maheswari</i>
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	<i>K. N. Jyothi</i>
8	Ms. B. Mary Kumari	Member, Teaching Staff	<i>B. Mary Kumari</i>
9	Dr. N. Vimala Devi	Member, Teaching Staff	<i>N. Vimala Devi</i>
10	Dr. R. Naga Jyothi	Member, Teaching Staff	<i>R. Naga Jyothi</i>
11	Dr.Sr. Theresamma Gade	Member from Management	<i>Dr. Sr. Theresamma Gade</i>
12	Sr. P.Aruna Rani	Member from Management	<i>Sr. Aruna Rani</i>
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	<i>K. Sambasiva Rao</i>
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St.Joseph's College of education for Women, Guntur	<i>T. Swarupa Rani</i>
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	<i>Ch. Sirisha</i>
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	<i>Sk. Rizmi</i>
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	<i>Dr. S. Sivaramakrishna</i>
18	Ms.M. Aruna	IQAC Co-coordinator	<i>M. Aruna</i>

The Chairperson welcomed the members for the meeting. IQAC Co-ordinator presented the minutes of the previous IQAC meeting. Chairperson informed the members that all the staff who was selected by CCE need to prepare the question banks and upload them in Google Drive and asked the Aided staff to prepare video lessons for 20 minutes and upload them in CCE Website. The members discussed and decided to start three new courses such as B.Sc Agriculture, BBA Logistics Management and B.Sc Clinical Nutrition in collaboration with Global Education Solutions, Vijayawada for the Academic year 2021-22. The Chairperson instructed the members to take feedback from II and III Degree students on Online Classes with the format given by CCE. Chairperson suggested taking registrations for MOOCS Courses from SWAYAM by II & III year Degree students from **26<sup>th</sup> November to 20<sup>th</sup> December 2020**. She also motivated the staff to conduct '**Jan Andolan**' Campaign on COVID-19 for six days in the campus. The meeting came to an end at 4.30 P.M.

  
Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

  
Dr. Sr. Shiny K. P

Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)

TENALI - 522 202



# JMJ COLLEGE FOR WOMEN (A), TENALI

## IQAC Meeting Notice

30-11-2020

Dear Madam,

The IQAC meeting will be held on **2<sup>nd</sup> December, 2020** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

### Agenda:

1. Preparation for AQAR 2019-20
2. Review of Departmental and committee activities.
3. COVID -19 Test for all staff & students
4. Online MID exams
5. Preparation for NIRF Ranking
6. Any other matter with the permission of the Chairperson

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)  
TENALI**

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 2<sup>nd</sup> December, 2020**

The IQAC meeting was held on 2<sup>nd</sup> December, 2020 in the ZOOM App at 3. 30 P.M to discuss the following agenda;

**Agenda:**

1. Preparation for AQAR 2019-20
2. Review of Departmental and Committee activities.
3. COVID -19 Test for all staff & students
4. Online MID exams
5. Preparation for NIRF Ranking
6. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	<i>Dr. Shiny K.P.</i>
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	<i>K. Mary Nirmala</i>
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	<i>N. Ignatius Mary</i>
4	Ms. P. Hemalatha	Member, Teaching Staff	<i>P. Hemalatha</i>
5	Ms C.M. Anitha	Member, Teaching Staff	<i>C. M. Anitha</i>
6	Dr.S.Uma maheswari	Member, Teaching Staff	<i>S. Uma Maheswari</i>
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	<i>K. N. Jyothi</i>
8	Ms. B. Mary Kumari	Member, Teaching Staff	<i>B. Mary Kumari</i>
9	Dr. N. Vimala Devi	Member, Teaching Staff	<i>N. Vimala Devi</i>
10	Dr. R. Naga Jyothi	Member, Teaching Staff	<i>R. Naga Jyothi</i>
11	Dr.Sr. Theresamma Gade	Member from Management	<i>Dr. Theresamma Gade</i>
12	Sr. P.Aruna Rani	Member from Management	<i>Sr. Aruna Rani</i>
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	<i>K. Sambasiva Rao</i>
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	<i>T. Swarupa Rani</i>
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	<i>Ch. Sirisha</i>
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	<i>Sk. Rizmi</i>
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	<i>S. Sivaramakrishna</i>
18	Ms.M. Aruna	IQAC Co-coordinator	<i>M. Aruna</i>

The Chairperson welcomed the members for the meeting. IQAC Co-coordinator presented the minutes of the previous IQAC meeting. The Chairperson asked IQAC members to upload AQAR with proofs in NAAC HEI. She also suggested reviewing the Departmental and Committee activities and providing suggestions to improve. The Chairperson along with IQAC have decided to conduct COVID-19 Test for all the staff and students in different phases from 5<sup>th</sup> December to 14<sup>th</sup> December, 2020. The members discussed regarding the effective conduct of II MID Online Examinations in January. The IQAC Coordinator informed the members regarding the five parameters of NIRF ranking and divided the work among the members to collect the data to upload for NIRF Ranking. The meeting came to an end at 4.30 P.M.

*M. Aruna*

Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)  
TENALI**

*Sr. S.*

Dr. Sr. Shiny K. P  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202**

**JMJ COLLEGE FOR WOMEN (A), TENALI**

**IQAC Meeting Notice**

**28-12-2020**

Dear Madam,

The IQAC meeting will be held on **5<sup>th</sup> January, 2021** in the Board Room at 2.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Conduct of Pre Practical Exams, Public Practical and Semester End Exams
2. Organizing Annual Sports Day
3. Organizing Faculty Enrichment Programme for Quality enhancement
4. Orientation program on NAAC
5. Collaboration works and MOUs from industries
6. College governing body meeting.
7. Any other matter with the permission of the Chairperson.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 5th January, 2021**

The IQAC meeting was held on 5<sup>th</sup> January, 2021 in the ZOOM App at 2.30 P.M to discuss the following agenda;

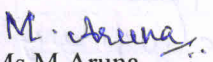
**Agenda:**

1. Conduct of Pre Practical Exams, Public Practical and Semester End Exams
2. Organizing Annual Sports Day
3. Organizing Faculty Enrichment Programme for Quality enhancement
4. Workshop on NAAC Criteria
5. Taking MOUs and Collaborations from industries and institutions
6. Any other matter with the permission of the Chairperson

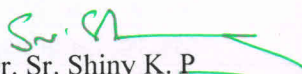
The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member, Teaching Staff	
5	Ms C.M. Anitha	Member, Teaching Staff	
6	Dr.S.Uma maheswari	Member, Teaching Staff	
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	
8	Ms. B. Mary Kumari	Member, Teaching Staff	
9	Dr. N. Vimala Devi	Member, Teaching Staff	
10	Dr. R. Naga Jyothi	Member, Teaching Staff	
11	Dr.Sr. Theresamma Gade	Member from Management	
12	Sr. P.Aruna Rani	Member from Management	
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee - External Member, S V R M College, Nagaram	
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	
18	Ms.M. Aruna	IQAC Co-coordinator	

The Chairperson welcomed the members for the meeting. IQAC Coordinator presented the minutes of the previous IQAC meeting. It was decided to conduct Pre Practical Exams from 8<sup>th</sup> to 13<sup>th</sup> February 2021, Public Practical Exams from 17<sup>th</sup> to 25<sup>th</sup> February 2021 and Semester End Exams from 3<sup>rd</sup> to 18<sup>th</sup> March 2021 as scheduled in the calendar. The members decided to conduct Annual Sports Day on 1<sup>st</sup> February 2021. IQAC Coordinator suggested conducting quality enrichment programmes, Guest Lectures and Endowment Lectures by every department. IQAC decided to organize one day workshop on NAAC Criteria by Mr.Vincent Paul, Rtd. Lecturer in English from Sir C.R Reddy College, Eluru. Mrs.P.Hemalatha, HoD of Home Science and Mrs.M.Aruna, IQAC Coordinator has attended the meeting at Andra Layola College to discuss about taking MOU's and collaborations with other institutions and industries. The meeting came to an end by 2.30 P.M.

  
Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**

  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**  
**J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**

# JMJ COLLEGE FOR WOMEN (A), TENALI

## IQAC Meeting Notice

29-1-2021

Dear Madam,

The IQAC meeting will be held on 3<sup>rd</sup> February, 2021 in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

### Agenda:

1. Taking Online classes by all Faculty
2. Converting all Telugu Medium sections into English
3. Student Satisfaction Survey
4. BoS Members
5. Any other matter with the permission of the Chairperson.

*M. Aruna*  
Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

**J.M.J. College for Women (Autonomous)**

**TENALI**

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 3<sup>rd</sup> February, 2021**

The IQAC meeting was held on 3<sup>rd</sup> February, 2021 in the ZOOM App at 3.30 P.M to discuss the following agenda;

**Agenda:**

1. Taking Online classes
2. Permission from CCE to Change of Medium from Telugu Medium to English Medium
3. Student Satisfaction Survey
4. APSCHE Q-Leaders
5. Staff were Appointed as BoS Members in ANU
6. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member, Teaching Staff	
5	Ms C.M. Anitha	Member, Teaching Staff	
6	Dr.S.Uma maheswari	Member, Teaching Staff	
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	
8	Ms. B. Mary Kumari	Member, Teaching Staff	
9	Dr. N. Vimala Devi	Member, Teaching Staff	
10	Dr. R. Naga Jyothi	Member, Teaching Staff	
11	Dr.Sr. Theresamma Gade	Member from Management	
12	Sr. P.Aruna Rani	Member from Management	
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee - External Member, S V R M College, Nagaram	
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	
18	Ms.M. Aruna	IQAC Co-coordinator	



The Chairperson welcomed the members for the meeting. IQAC Coordinator presented the minutes of the previous IQAC meeting. Chairperson instructed the Faculty to take online classes regularly and upload in CCE website. As per the instructions received from CCE, the Academic Committee conducted meeting for all Telugu Medium students to get their opinion regarding the plan of CCE to change the medium from Telugu to English for all Telugu Medium Courses from the academic year 2021-2022. Most of the students agreed to the idea of studying in English medium. Later, the College received letter from CCE i.e Proc.Rc.No.06/GDCs/2021, dated 12-02-2021, the CCE gave permission to all the colleges in the AP State to change medium from Telugu Medium to English Medium in all Telugu Medium courses. The IQAC Coordinator asked the members to instruct all the staff to conduct online Student Satisfaction Survey (SSS) by 28<sup>th</sup> February 2021. The Chairperson informed that the Andhra Pradesh State Council of Higher Education (APSCHE) has established State Level Quality Assurance Cell (IQAC) to promote quality standards in Higher Education institutions and to ensure good grade in NAAC Accreditation. In this context, APSCHE, asked to nominate a competent faculty member to act as 'Q-Leaders' from our college. Hence, the members unanimously selected Mrs.C.M.Anitha, HoD of Physics to be in APSCHE IQAC Cell. Some of our staff members also were appointed as UG Board of Studies of ANU namely Dr.Ch.Sarojini, as Chairperson, Dr.P.M.Padmalatha, Dr.G.Jyothi Olivia and Ms.B.Mary Kumari as members. Mrs.P.Hemalatha was selected to prepare SSC & Intermediate confidential material by the Director of A.P.Open School Society, Guntur Lr.Rc.No.14022 (52)/16/2021-EXAM/INTER APOSS, dt.25.01.2021. The meeting came to an end by 4.30 P.M

*M. Aruna*  
Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**

*Sr. Shiny K. P.*  
Dr. Sr. Shiny K. P.  
Chairperson

**Principal**  
**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**

**JMJ COLLEGE FOR WOMEN (A), TENALI**

**IQAC Meeting Notice**

**27-02-2021**

Dear Madam,

The IQAC meeting will be held on **2<sup>nd</sup> March, 2021** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Student Induction Programme (SIP)
2. Review of NAAC - 7 criteria
3. Review of Departmental and Committee activities
4. Preparing VI Semester Time Tables
5. Any other matter with the permission of the Chairperson.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous**

**TENALI**

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 2<sup>nd</sup> March, 2021**

The IQAC meeting was held on 2<sup>nd</sup> March, 2021 in the Board Room at 3.30 P.M. to discuss the following agenda;

**Agenda:**

1. Student Induction Programme (SIP)
2. Review of NAAC - 7 Criteria
3. Review of Departmental and Committee activities
4. Preparing VI Semester Time Tables
5. Any other matter with the permission of the Chairperson.

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	Sr. Shiny K.P.
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	K. Mary Nirmala
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	N. Ignatius Mary
4	Ms. P. Hemalatha	Member, Teaching Staff	P. Hemalatha
5	Ms C.M. Anitha	Member, Teaching Staff	C. M. Anitha
6	Dr.S.Uma maheswari	Member, Teaching Staff	S. Uma Maheswari
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	K. N. Jyothi
8	Ms. B. Mary Kumari	Member, Teaching Staff	B. Mary Kumari
9	Dr. N. Vimala Devi	Member, Teaching Staff	N. Vimala Devi
10	Dr. R. Naga Jyothi	Member, Teaching Staff	R. Naga Jyothi
11	Dr.Sr. Theresamma Gade	Member from Management	Sr. Theresamma
12	Sr. P.Aruna Rani	Member from Management	Sr. Aruna
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	K. Sambasiva Rao
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	T. Swarupa Rani
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	Ch. Sirisha
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	Sk. Rizmi
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	S. Sivaramakrishna
18	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The Chairperson welcomed the members for the meeting. IQAC Coordinator presented the minutes of the previous IQAC meeting. The members have decided to conduct Student Induction Programme for all the I Degree students from 15<sup>th</sup> to 19<sup>th</sup> March 2021. IQAC Coordinator asked the members to prepare for NAAC 7 criteria with evidences to go for NAAC accreditation. She asked the members to review the Departmental and Committee activities and to see the progress of the works and measures to be taken for further improvement. She also instructed the members to prepare the time table along with the Head of the Departments for VI Semester. The meeting came to an end by 4.30 P.M

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

*Dr. Sr. Shiny K. P*

Dr. Sr. Shiny K. P

Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)

TENALI - 522 202

**JMJ COLLEGE FOR WOMEN (A), TENALI**

**IQAC Meeting Notice**

**01-04-2021**

Dear Madam,

The IQAC meeting will be held on **5<sup>th</sup> April, 2021** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Conduct of Semester End practical and theory Examinations for I Degree students
2. MID Examinations for II- and III-Degree students
3. Fact Finding Committee Visit (FFC)
4. Conducting activities on Quality Learning
5. Govt. of AP planning to transfer Aided Staff
6. Declaring Result
7. Any other matter with the permission of the Chairperson

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

**J.M.J. College for Women (Autonomous)**  
**TENALI**

**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 5<sup>th</sup> April, 2021**

The IQAC meeting was held on 5<sup>th</sup> April, 2021 in the Board Room at 3.30 P.M to discuss the following agenda;

**Agenda:**

1. Conduct of Semester End practical and theory Examinations for I Degree students
2. MID Examinations for II- and III-Degree students
3. Visit of Fact Finding Committee (FFC)
4. Conducting activities on Quality Learning
5. Govt. of AP planning to transfer Aided Staff
6. Declaring Result
7. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	
4	Ms. P. Hemalatha	Member, Teaching Staff	
5	Ms C.M. Anitha	Member, Teaching Staff	
6	Dr.S.Uma maheswari	Member, Teaching Staff	
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	
8	Ms. B. Mary Kumari	Member, Teaching Staff	
9	Dr. N. Vimala Devi	Member, Teaching Staff	
10	Dr. R. Naga Jyothi	Member, Teaching Staff	
11	Dr.Sr. Theresamma Gade	Member from Management	
12	Sr. P.Aruna Rani	Member from Management	
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	
18	Ms.M. Aruna	IQAC Co-coordinator	

The Chairperson welcomed the members for the meeting. IQAC Coordinator presented the minutes of the previous IQAC meeting. The members decided to conduct I Semester Public Practical Examinations from 26<sup>th</sup> to 29<sup>th</sup> April, 2021 and Theory exams from 10<sup>th</sup> to 24<sup>th</sup> May, 2021 for I Degree students. And to conduct MID examinations from 30<sup>th</sup> April to 4<sup>th</sup> May, 2021 for II and III-Degree students. Fact Finding Committee visited the college on 7<sup>th</sup> April, 2021. Prof. V.Ravi Kumar department of Physics, ANU and Dr.N.Nirmala Mani Department of Economics, ANU- Ongole campus were the members of the Committee. The members verified the documents and classrooms and submitted the report to ANU. Coordinator asked the members to conduct the activities on Quality learning by all the departments. The Principal informed the members that the Govt.of AP is planning to transfer the Aided Staff to Govt. Colleges. The members decided to declare the results of III and V Semesters by the end of April, 2021. The meeting came to an end by 4.30 P.M.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

*Dr. Sr. Shiny K. P*

Dr. Sr. Shiny K. P

Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**

**TENALI - 522 202**

**JMJ COLLEGE FOR WOMEN (A), TENALI**

**IQAC Meeting Notice**

**29-04-2021**

Dear Madam,

The IQAC meeting will be held on **5<sup>th</sup> May, 2021** in the Board Room at 3.30 P.M. The IQAC members are requested to make it convenient to attend the meeting without fail.

**Agenda:**

1. Preparing Institutional plan for the year 2021-2022
2. To review the progress of each criterion of AQAR 2020-21
3. Completion of Syllabus by all staff
4. Conduct of online II MID Examinations, Public Practical and Semester End exams
5. Annual Day Celebration
6. Organizing National Seminars
7. Faculty Forum Lectures
8. Preparation of Academic Calendar
9. Study Projects on COVID-19
10. Any other matter with the permission of the Chairperson

*M. Aruna*

Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**  
**J.M.J. College for Women (Autonomous)**  
**TENALI**



**JMJ COLLEGE FOR WOMEN (AUTONOMOUS):: TENALI**  
**Minutes of Internal Quality Assurance Cell (IQAC) Meetings**  
**2020 - 21**

**Minutes of the IQAC Meeting held on 5<sup>th</sup> May, 2021**

The IQAC meeting was held on 5<sup>th</sup> May, 2021 in the Board Room at 3.30 P.M. to discuss the following agenda;

**Agenda:**

1. Preparing Institutional plan for the year 2021-2022
2. Preparation for AQAR 2020-21
3. Completion of Syllabus by all staff
4. Conduct of online II MID Examinations, Public Practical and Semester End exams
5. Annual Day Celebration
6. Organizing National Seminars
7. Faculty Forum Lectures for the year 2021-22
8. Preparation of Academic Calendar
9. Completion of Study Projects
10. Any other matter with the permission of the Chairperson

The following Members were present for the meeting;

S.No	Members of IQAC	Designation	Signature
1	Dr.Sr.Shiny.K.P	Principal, Chair Person	S. Shiny
2	Ms. Ms. K. Mary Nirmala	Administrative Officer	K. Mary Nirmala
3	Ms. N. Ignatius Mary	Sr. Asst., Administrative Officer	N. Ignatius Mary
4	Ms. P. Hemalatha	Member, Teaching Staff	P. Hemalatha
5	Ms C.M. Anitha	Member, Teaching Staff	C. M. Anitha
6	Dr.S.Uma maheswari	Member, Teaching Staff	S. Uma Maheswari
7	Dr. K. Nirmala Jyothi	Member, Teaching Staff	K. N. Jyothi
8	Ms. B. Mary Kumari	Member, Teaching Staff	B. Mary Kumari
9	Dr. N. Vimala Devi	Member, Teaching Staff	N. Vimala Devi
10	Dr. R. Naga Jyothi	Member, Teaching Staff	R. Naga Jyothi
11	Dr.Sr. Theresamma Gade	Member from Management	Sr. Theresamma
12	Sr. P.Aruna Rani	Member from Management	Sr. Aruna Rani
13	Mr. K. Sambasiva Rao Rtd. Principal	Local Nominee – External Member, S V R M College, Nagaram	K. Sambasiva Rao
14	Dr. T. Swarupa Rani, Principal	Alumnae, Principal, St. Joseph's College of education for Women, Guntur	T. Swarupa Rani
15	Ms. Ch. Sirisha, III B.Com. Comp.,	Student Representative	Ch. Sirisha
16	Ms. Sk. Rizmi, III B.Sc. CBZ.	Student Representative	Sk. Rizmi
17	Dr. S. Sivaramakrishna	Jivaka Pharma, Tenali - Industrialist	S. Sivaramakrishna
18	Ms.M. Aruna	IQAC Co-coordinator	M. Aruna

The Coordinator presented the minutes of the previous meeting. The Chairperson instructed to prepare institutional plan for the year 2021-22 and also guided the members to prepare AQAR Criteria wise by collecting the data from departments. The Chairperson instructed the members to complete the syllabus of all subjects by 30<sup>th</sup> June, 2021. It was decided to conduct II MID online examinations in the 1<sup>st</sup> week of June, 2021 and Public Practical exams from 1<sup>st</sup> to 10<sup>th</sup> July and Semester End exams from 12<sup>th</sup> July, 2021 onwards as scheduled in the calendar. The members have decided to celebrate College Annual Day on 25<sup>th</sup> June, 2021.

The members discussed and decided to organize National Seminars by four departments such as One Day National Seminar by Dept. of Telugu, Two Day National Seminar by Dept. of Botany, One Day National Seminar by Dept. of Chemistry and One Week Faculty Enrichment Programme by IQAC.

It was decided to organize Faculty Forum Lectures by the departments of Zoology, Physics, Political Science, Mathematics and Computer Science for the academic year 2021-22. The IQAC members were asked to prepare academic calendar by the end of July. Chairperson asked the members to inform the staff to guide the students to complete the Study Projects. The meeting came to an end by 4.30 P.M.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

*Dr. Sr. Shiny K. P*

Dr. Sr. Shiny K. P  
Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)

TENALI - 522 202

## Action Taken Report on the decisions of the IQAC meeting held on 2<sup>nd</sup> June, 2020

The following Actions were taken:

S.No	Decision	Action taken
1.	Preparing the action plan for the academic year 2019-20 by IQAC members	IQAC chalked out the plan of Action for the year 2020-21
2	Organizing Webinars & FDPs on Quality Enhancement and Faculty Development Programmes by all Departments	Under the guidance of IQAC eight <b>International and National</b> Webinars & and Faculty Development Programmes <b>were organized</b> by various departments to enhance the quality of teaching and learning. They are; One day National Webinar for students on English language: The hard journey through Centuries on 6 <sup>th</sup> June 2020. International Webinar – Three day online Faculty Development Programme on Indirect Effects of COVID-19 Outbreak on the Environment and Society from 10 <sup>th</sup> to 12 <sup>th</sup> June 2020. One day National Webinar on E- Assessment in Higher Education on 15 <sup>th</sup> June 2020. One day Faculty Development Programme on The Practical Paradigm of Internet of Things (IOT) on 19 <sup>th</sup> June 2020. National Webinar - One day Faculty Development Programme on Tools and Strategies of ICT for Interactive Pedagogy on 22 <sup>nd</sup> June 2020. National Webinar on Fitness through Yoga during COVID – 19 Pandemic on 24 <sup>th</sup> June 2020. National Webinar - One day Faculty Development Programme on The Historical Dimensions on 25 <sup>th</sup> June 2020. National Webinar - One day Faculty Development Programme on COVID –19-Psychological, Emotional and Educational Perspective on 26 <sup>th</sup> , June 2020.
3.	Finalizing the Academic Calendar by the end of July	Academic Calendar was prepared by IQAC and it was distributed to the staff & students
4.	Preparation for AQAR	IQAC collected the data from Departments and Committees and prepared AQAR
5.	Academic Council and Governing Board meetings	Academic Council Meeting was conducted on 17 <sup>th</sup> June 2020 and Autonomous Governing Board Meeting was held on 1 <sup>st</sup> July 2020.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

*Sr. Shiny K. P.*

Dr. Sr. Shiny K. P.

Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**

**TENALI - 522 202**

## Action Taken Report on the decisions of the IQAC meeting held on 6<sup>th</sup> July, 2020

The following Actions were taken:

S.No	Decision	Action taken
1.	Organizing online Quiz competitions	Organized online Quiz competitions by the Department of Library Science on 1 <sup>st</sup> August, 2020 and Department of Chemistry on 3 <sup>rd</sup> August, 2020 to improve the learning.
2.	Training on Internship	IQAC arranged a workshop on Managing a Quality Industrial Internship programme for the staff on 27 <sup>th</sup> August, 2020 through Zoom App. Prof.M.Rama Krishna, HoD of ALECE, Andhra Loyola Institute of Engineering & Technology was the resource person. All the staff obtained the knowledge about internship.
3.	Online Time Table preparation	Time Tables were prepared and finalized for III & V Semesters.
4.	To review the progress of each Criterion of AQAR 2019-20.	IQAC collected the data from departments and Committees and prepared AQAR in Criteria wise.
5.	Review of the Institutional plan and activities related to JPIC/LS/SDGS	IQAC reviewed the Institutional plan and activities related to JPIC/LS/SDGS of various departments and Committees and suggested to conduct environmental awareness programmes by every department.
6	Taking MOUs from Industries and colleges.	The departments took MOU's and linkages from Industries, Universities and reputed colleges to do projects, Training programmes, curriculum designing, certificate courses, placements etc.
7	Faculty Forum Lectures	It was decided to organize Faculty Forum Lectures by the departments of History, English, Commerce, Botany and Chemistry for the academic year 2020-21.
8	Video lessons	All the Aided Lecturers prepared video lessons (LMS) and uploaded in the CCE Website.

*M. Aruna*

Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**  
TENALI

*Sr. Shiny K. P*  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**

**Action Taken Report on the decisions of the IQAC meeting held on 1<sup>st</sup> September, 2020**

The following Actions were taken:

S.No	Decision	Action taken
1.	National and State level online competitions	<p>Under the guidance of IQAC <b>Eight online National and State level</b> competitions were conducted. They are;</p> <p>Department of Computer Science organized State level online Poster Presentation competition on <b>Win the COVID-19 Battle – Working together</b> on 02.09.2020.</p> <p>NSS Committee conducted National Level Essay writing competition on <b>Healthy Living; Pollution Free India</b> on 03-09-2020.</p> <p>Department of Mathematics organized State Level online Power Point Presentation competition on <b>Chronological Data of Mathematics</b> on 6<sup>th</sup> September 2020.</p> <p>Youth Red Cross conducted National Level Free Verse competition on <b>Bharatha Yuvatha - Pragathi Bhavitha</b> on 09.09.2020.</p> <p>Women Empowerment Cell conducted National Level Poster Making Competition on <b>Gender Quality</b> on 15.09.2020</p> <p>Department of Botany conducted an online State level Poster Presentation competition on the theme <b>Impact of COVID-19 on Pollution &amp; Climate change</b> on 17.09.2020.</p> <p>Department of Zoology conducted State Level Essay writing competition on <b>My life Journey During COVID-19 Lockdown</b> on 18.09.2020</p> <p>Department of English conducted National level online competition on <b>Creative Short Story writing competition</b> on 20<sup>th</sup> September for UG &amp; PG students.</p>
2.	National Workshop by IQAC (Faculty enrichment program)	IQAC organized One Day National workshop on National Education Policy 2020 on 19 <sup>th</sup> September, 2020.
3.	Retirement function of Mrs.K.Prameela	The retirement function of <b>Ms.K.Prameela</b> , HOD, Dept. of Botany was celebrated on 1 <sup>st</sup> October 2020.
4.	Planning for extension activities	The departments carried out the extension activities in three adopted villages and conducted community development programmes.

*M. Aruna*  
Ms.M.Aruna

IQAC Coordinator  
**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**  
**TENALI**

*S. Shiny K. P.*  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**

## Action Taken Report on the decisions of the IQAC meeting held on 6<sup>th</sup> October, 2020

The following Actions were taken:

S.No	Decision	Action taken
1.	Re constituting the IQAC	The following members were nominated for IQAC namely Sr.Aruna Rani, the new Vice-Principal, Ms. B. Mary Kumari, Dept. of Telugu, Dr. N. Vimala Devi, Dept. of English, Ms. V. Sumalatha, Lect.in Chemistry, Ms. B. Bharathi, Lect.in Mathematics and Dr. R.Poornima, Lect.in Political Science and two new student representatives Ms. Ch. Sirisha, III B.Com. Comp and Ms. Sk. Rizmi, III B.Sc. CBZ.
2.	BoS, Academic Council and Governing Board meeting	Under the guidance of IQAC, all departments conducted their respective <b>Boards of Studies</b> meetings on various dates. <b>Academic Council meeting</b> was held on 3 <sup>rd</sup> December, 2020 and <b>Autonomous Governing Board meeting</b> was held on 10 <sup>th</sup> December, 2020.
3.	Review of Departmental and Committee activities.	IQAC members reviewed and evaluated the Departmental and Committee activities.
4.	Conduct of I-MID Examination and Online MID Examinations from 24th to 26 <sup>th</sup> November 2020.	I-MID Examination and Online MID exams were conducted from 24th to 26 <sup>th</sup> November, 2020.
5.	Training Programme on Using Google Class Room for online teaching & learning	The staff members were trained for using Google Classroom by Dr.Ch.Tulasi, CCE, AGO on 16 <sup>th</sup> October, 2020
6.	Paper publications	A few of our Faculty published research articles in reputed journals.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

*S. Shiny K. P*

Dr. Sr. Shiny K. P

Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**

**TENALI - 522 202**

**Action Taken Report on the decisions of the IQAC meeting held on 2<sup>nd</sup> November, 2020**

The following Actions were taken:

S.No	Decision	Action taken
1	MCQs, True or False & Match the following questions	The staff members prepared MCQs, True or False and Match the following question banks and uploaded them in Google Drive and sent those links to CCE.
2	Video lessons	All Aided Lecturers prepared video lessons (LMS) for 20 minutes and uploaded in CCE Website.
3	B.Sc Agriculture, BBA & B.Sc Clinical Nutrition	Three new courses such as B.Sc Agriculture, BBA logistics management and B.Sc Clinical Nutrition were approved in Academic Council and Governing Board meetings.
4	Taking feedback on online classes from Degree students	IQAC took feedback from II and III Degree students on Online Classes and sent the report to CCE.
5	'Jan Andolan Campaign' (04.11.20 & 09.11.20)	The staff conducted Jan Andolan Campaign on COVID-19 for six days in the campus through banners and posters creating awareness to use masks and face covers, wash their hands frequently and to avoid train journey and overcrowding.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

*S. Shiny K. P*

Dr. Sr. Shiny K. P

Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**

**TENALI - 522 202**

**Action Taken Report on the decisions of the IQAC meeting held on 2<sup>nd</sup> December, 2020**

The following Actions were taken:

S.No	Decision	Action taken
1.	Preparation for AQAR 2019-20	IQAC members <b>prepared AQAR</b> and submitted before the Academic Council & Standing Committee of the College for the approval. The same was submitted to the NAAC.
2.	Review of Departmental and Committee activities	IQAC members Reviewed the Departmental and Committee activities and suggestions are given for further improvement.
3.	COVID -19 Test	Organized COVID-19 Test for all staff and students from 5 <sup>th</sup> to 14 <sup>th</sup> December 2020.
4.	Online MID Exams	Online II MID Examinations were conducted according to the schedule.
5.	Preparation for NIRF Ranking.	The staff members collected data according to the parameters for NIRF Ranking and uploaded.

*M. Aruna*

Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)  
TENALI**

*S. Shiny K. P.*  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202**



**Action Taken Report on the decisions of the IQAC meeting held on 5<sup>th</sup> January, 2021**

The following Actions were taken:

S.No	Decision	Action taken
1	Conduct of Pre practical exams, Public practical and Semester end exams.	Conducted pre practical exams from 8 <sup>th</sup> to 13 <sup>th</sup> February 2021, Public practical Exams from 17 <sup>th</sup> to 25 <sup>th</sup> February 2021 and Semester End Exams from 3 <sup>rd</sup> to 18 <sup>th</sup> March 2021.
2	Organizing Annual Sports Day	Annual Sports day was conducted on 1 <sup>st</sup> February, 2021.
3	Organizing Faculty Enrichment programme for quality enhancement.	Under the guidance of IQAC all departments organized Faculty Development Programmes, Guest Lectures and Endowment Lectures.
4	Workshop on NAAC Criteria	Conducted one day workshop on <b>NAAC Criteria :Achieving Quality in Higher Education on 27<sup>th</sup> January 2021</b> by Rtd.Prof.M.Vincent Paul from Sir CR Reddy College, Eluru
5	Taking MOUs and Collaborations from industries and institutions	Mrs.P.Hemalatha, HoD of Home Science and Mrs.M. Aruna , IQAC Coordinator have attended the meeting at Andra Layola college to discuss about taking MOU's and collaborations with other institutions and industries.

*M. Aruna*

Ms.M.Aruna  
IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)  
TENALI**

*Dr. Sr. Shiny K. P*  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)  
TENALI - 522 202**

## Action Taken Report on the decisions of the IQAC meeting held on 3<sup>rd</sup> February, 2021

The following Actions were taken:

S.No	Decision	Action taken
1	Taking Online classes	The staff members regularly took online classes for the students and uploaded in CCE website
2	Permission from CCE to Change of Medium from Telugu Medium to English Medium	Conducted meeting for all the Telugu Medium students and took their opinion to change certain courses from Telugu medium to English medium.
3	Student Satisfaction Survey	Faculty members have made the students to complete Student Satisfaction Survey (SSS) i.e feedback was taken from all the students on 28th February 2021.
4.	APSCHE Q-Leaders	Mrs.C.M.Anitha, HoD of Physics was selected by the members to be in APSCHE IQAC Cell to be one of the Q-Leaders.
5	Staff were Appointed as BoS Members in ANU	Our staff members were appointed as UG Board of Studies of ANU namely Dr.Ch.Sarojini, as Chairperson, Dr.P.M.Padmalatha, Dr.G.Jyothi Olivia and Ms.B.Mary Kumari as members. Mrs.P.Hemalatha was also selected to prepare SSC & Intermediate confidential material by the Director of A.P.Open School Society, Guntur.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

*S. Shiny K. P.*  
Dr. Sr. Shiny K. P  
Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**

**Action Taken Report on the decisions of the IQAC meeting held on 2<sup>nd</sup> March, 2021**

The following Actions were taken:

S.No	Decision	Action taken
1	Student Induction Programme (SIP)	Conducted Student Induction Programme for all the I Degree students from 15 <sup>th</sup> to 19 <sup>th</sup> March 2021.
2	Review of NAAC - 7 Criteria	Members prepared 7 criteria with evidences to go for NAAC accreditation to get A Grade.
3	Review of Departmental and Committee activities	IQAC members reviewed the Departmental and Committee activities and suggestions were given for the further improvement.
4	Preparing VI Semester Time Tables	Time Table were prepared and finalized for VI Semester.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**

**TENALI**

*Dr. Sr. Shiny K. P*

Dr. Sr. Shiny K. P

Chairperson

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**

**TENALI - 522 202**

## Action Taken Report on the decisions of the IQAC meeting held on 5<sup>th</sup> April, 2021

The following Actions were taken:

S.No	Decision	Action taken
1.	Conduct of Semester End practical and theory Examinations for I Degree students	Conducted 1 <sup>st</sup> Semester Public Practical Examinations from 26 <sup>th</sup> to 29 <sup>th</sup> April, 2021 and Theory exams from 10 <sup>th</sup> to 24 <sup>th</sup> May, 2021 for I Degree students.
2	MID Examinations for II- and III-Degree students	Conducted MID examinations from 30 <sup>th</sup> April to 4 <sup>th</sup> May, 2021 for II- and III-Degree students.
3.	Visit of Fact Finding Committee (FFC)	Fact Finding Committee visited our college on 7 <sup>th</sup> April, 2021. Prof. V.Ravi Kumar department of Physics, ANU and Dr.N.Nirmala Mani Department of Economics, ANU- Ongole campus were the committee members. The members verified the documents and classrooms and other facilities in the college and submitted the report to ANU.
4.	Conducting activities on Quality Learning	All the departments conducted activities on Quality learning
5.	Govt. of AP planning to transfer Aided Staff	The AP Govt.has given the instructions to the Management to transfer all Aided teaching and Non-teaching Staff from our college.
6.	Declaring Result	The Chairperson along with Academic Committee declared the result of III and V Semesters of II- & III-Degree Classes.

*M. Aruna*

Ms.M.Aruna

IQAC Coordinator

J.M.J. College for Women (Autonomous)

TENALI

*Dr. Sr. Shiny K. P*

Dr. Sr. Shiny K. P

Chairperson

Principal

J.M.J. COLLEGE FOR WOMEN (Autonomous)

TENALI - 522 202

## Action Taken Report on the decisions of the IQAC meeting held on 5<sup>th</sup> May, 2021

The following Actions were taken:

S.No	Decision	Action taken
1.	Preparing Institutional plan for the year 2021-2022	Institutional plan was prepared for the year 2021-22
2.	Preparation for AQAR 2020-21	Data was collected from every department and Committees and prepared AQAR report.
3.	Completion of Syllabus by all staff	All teaching staff completed the syllabus by 30 <sup>th</sup> June, 2021
4.	Conduct of online II MID Examinations, Public Practical and Semester End exams	Conducted II MID online examinations in the 1 <sup>st</sup> week of June, 2021 and Public Practical exams from 1 <sup>st</sup> to 10 <sup>th</sup> July and Semester End exams from 12 <sup>th</sup> July, 2021 onwards as scheduled in the calendar.
5	Annual Day Celebration	College Annual Day was celebrated on 25 <sup>th</sup> June, 2021.
6	Organizing National Seminars	National Seminars were organized by four departments -One Day National Seminar by Dept. of Telugu, Two Day National Seminar by Dept. of Botany, One Day National Seminar by Dept. of Chemistry and One Week Faculty Enrichment Program by IQAC. The department of Telugu would organize in September, Botany in November, Chemistry in December and IQAC in January 2021.
7	Faculty Forum Lectures for the year 2021-22	It was decided that the department of Zoology, Physics, Political Science, Mathematics and Computer Science will deliver Faculty Forum Lectures for the academic year 2021-22.
8	Preparation of Academic Calendar	Academic Calendar was prepared by IQAC and it was distributed to the staff & students.
9	Completion of Study Projects	The staff guided the students to complete the Study Projects.

*M. Aruna*

Ms.M.Aruna

**IQAC Coordinator**

**J.M.J. College for Women (Autonomous)**  
**TENALI**

*S. Shiny K. P.*

Dr. Sr. Shiny K. P

**Principal**

**J.M.J. COLLEGE FOR WOMEN (Autonomous)**  
**TENALI - 522 202**